



Membership: Councillors P Oakey (Chair), A Grabham (Vice-Chair), C Haslam, A Breach, J Anderson-Hill, A Howard-Evans.

You are duly summoned to attend Bulkington Parish Council General Meeting on **Tuesday 20<sup>th</sup> February 2024 at 7.30pm** to transact the following business at the location of the Bulkington Village Hall, Bulkington, Wiltshire.

T Hicks, Parish Clerk & Responsible Financial Officer

## AGENDA

No.	Item
1.	<b>Apologies</b>  <b>To receive</b> and accept apologies for those unable to attend.
2.	<b>Public Participation</b>  (i) <b>To enable</b> members of the public to address the Council regarding an item on the agenda (ii) <b>To receive</b> any petitions or deputations
3.	<b>Declarations of Interest</b>  (i) <b>To receive</b> any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011
4.	<b>Minutes of the previous meeting</b>  (i) <b>To approve</b> as a correct record the minutes of the Parish Council meeting held on 10 <sup>th</sup> January 2024.
5.	<b>Reports from:</b>  (i) <b>To receive</b> an update from the Unitary Councillor – Tamara Reay (ii) <b>To receive</b> an update from the Chair of the meeting
6.	<b>Matters arising from previous meetings:</b>  (i) Update on the drop curbs that were planned for August 23 from Traffic Engineering Manager Gareth Rogers (ii) Newsletter progress update (iii) Update on the bridle Way between the Drove and Mill Lane
7.	<b>Planning Matters to discuss:</b>  (a)(i) <a href="#">PL-2024-00726</a> Mill House, Bulkington, SN10 1SP. Householder permission sought for extension and remodelling of dwelling. Comments by 28/02/2024. (b) <b>To note</b> the BPC Planning Schedule at 14 Feb 24

8.	<p><b>Maintenance to include items as below:-</b></p> <ul style="list-style-type: none"> <li>(i) Parish Steward – Consideration of jobs for next visit</li> <li>(ii) Maintenance Log – ongoing (see 6(i))</li> <li>(iii) Playground Update – To ratify purchase of playgroup equipment as previously agreed by email.</li> <li>(iv) <b>To note</b> - The Discretionary Gully Service</li> <li>(v) <b>To note</b> - BKVC 2024 – initial information</li> </ul>
9.	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>(i) <b>To agree and approve</b> BPC January banking financial statements with accounts listed up to and including 31<sup>st</sup> January 2024 along with financial summary sheet</li> <li>(ii) <b>To agree and approve</b> Invoices and Payments: <ul style="list-style-type: none"> <li>(a) Clerk's expenses of purchase of Crazy Domains £66</li> <li>(b) Clerk's salary Feb 24</li> <li>(c) To ratify payment to Playdale of £3,310.96</li> </ul> </li> <li>(iii) <b>To agree and approve</b> change of bank mandate to Clerk and Chair as signatories, and for Cllr Haslam, Cllr Grabham as full signatories</li> <li>(iv) <b>To agree and approve</b> additional insurance of new assets</li> </ul>
10.	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>(i) <b>To approve</b> draft policies, adoption and review dates as follows:- <ul style="list-style-type: none"> <li>(a) Policy list and review dates</li> <li>(b) Code of Conduct</li> <li>(c) Community Resilience Plan</li> <li>(d) Document Retention &amp; Publication Policy</li> <li>(e) Donation Policy</li> <li>(f) Financial Regulations Policy</li> <li>(g) Financial Regulations Annex 2</li> <li>(h) Financial Risk Assessment</li> <li>(i) Freedom of Information Policy</li> <li>(j) Privacy Notice</li> <li>(k) Standing Orders</li> <li>(l) Donation Application</li> </ul> </li> <li>(ii) <b>To consider and discuss</b> signing up for the NALC Civility &amp; Respect Charter. For details see <a href="#">here</a>.</li> </ul>
11.	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>(i) Wiltshire Police update previously sent to Cllrs on 14 Feb 24</li> <li>(ii) Emergency Hub Contact</li> </ul>
12.	<b>Confirmation of date of next meeting:</b> Wednesday 13 <sup>th</sup> March 2024
13.	<b>To close the meeting</b>

For the public supporting documentation, please scan

